

ABHILASHI UNIVERSITY

Chail Chowk, Distt. Mandi (H.P.)

(Established under H.P. Govt & Recognized by UGC u/s 2(f) of UGC Act 1956)



EXAM DEPARTMENT AUDIT

2020-21



ABHILASHI UNIVERSITY

Chail Chowk, Distt. Mandi (H.P.)

(Established under H.P. Govt & Recognized by UGC u/s 2(f) of UGC Act 1956)

Examination Department Audit Report

Introduction :- The University conducted Exam Department Audit on 28th June ,2021 by the Internal Audit Team comprised of Dean Academic, Dean Engineering and Management Dean Ayurveda and Dean Pharmacy of this University with the Objective of providing transparency and developing better standard In evaluation and assessment process. Actions were taken were initiated on the basis of suggestions given by panel members.

Sr. No	Recommendations	Action Taken
1.	Feedback from Students about examination pattern.	All Students were found satisfied with examination Pattern presently adopted and no grievances were reported from the Students. If any grievances received in future from the students will adhered accordingly.
2.	Feedback from the Faculty about curriculum .	Faculty member were found satisfied about the adopted curriculum. If any suggestions received regarding updating of curriculum from the faculty the same amendment shall be incorporated accordingly.
3.	The Team Suggested to Conduct a workshop on creating question bank.	The process has been initiated as per the recommendations .
4.	There were more internal Question papers setters then External .	60:40 ratio of Internal and External Paper setters is in practice for question paper setter. Final selection of question Paper by the COE.

Conclusion:- The suitable action were taken based on the suggestions given most of these are already practiced as regular process to promote credibility, flexibility and transparency in the examinations and evaluation process.


Controller of Examinations
Abhilashi University
Mandi (H.P.)-175028

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Chail Chowk, Distt. Mandi (H.P.)

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EXAM DEPARTMENT AUDIT

2019-20



ABHILASHI UNIVERSITY

Chail Chowk, Distt. Mandi (H.P.)

(Established under H.P. Govt & Recognized by UGC u/s 2(f) of UGC Act 1956)

Examination Department Audit Report

Introduction :- The University conducted Exam Department Audit on 12th March, 2020 by the Internal Audit Team comprised of Dean Academic, Dean Engineering and Management Dean Ayurveda and Dean Pharmacy of this University with the Objective of providing transparency and developing better standard in evaluation and assessment process. Actions were taken were initiated on the basis of suggestions given by panel members.

Sr. No	Recommendations	Action Taken
1.	Feedback from Students about examination pattern.	All Students were found satisfied with examination Pattern presently adopted and no grievances were reported from the Students. If any grievances received in future from the students will adhere accordingly.
2.	Feedback from the Faculty about curriculum .	Faculty member were found satisfied about the adopted curriculum. If any suggestions received regarding updating of curriculum from the faculty the same amendment shall be incorporated accordingly.
3.	The Mid Term Question papers were found to be very challenging due to the short duration hours. Hence an increase in midterm test duration was suggestive.	The Suggestions made by the auditors were looked into. No Grievances were reported from the students regarding lack of time for completion of mid term Test. Hence It was validated that students were able to finish the exams without any difficulty.
4.	There were more internal Question papers setters than External .	60:40 ratio of Internal and External Paper setters is in practice for question paper setter. Final selection of question Paper by the COE.
5.	Re-evaluation/ Rechecking Policy to be notify .	The Policy has been notified on dated 10.08.2020 and implemented with letter and Spirit form retro respective effect. .

Conclusion:- The suitable action were taken based on the suggestions given most of these are already practiced as regular process to promote credibility, flexibility and transparency in the examinations and evaluation process.

Controller of Examinations
Abhilashi University
Mandi (H.P.)-170028

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EXAM DEPARTMENT AUDIT

2018-19



ABHILASHI UNIVERSITY

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Examination Department Audit Report

Introduction :- The University conducted Exam Department Audit on 16th May, 2019 by the Internal Audit Team comprised of Dean Academic, Dean Engineering and Management Dean Ayurveda and Dean Pharmacy of this University with the Objective of providing transparency and developing better standard in evaluation and assessment process. Actions were taken were initiated on the basis of suggestions given by panel members.

Sr. No	Recommendations	Action Taken
1.	Feedback from Students about examination pattern.	All Students were found satisfied with examination Pattern presently adopted and no grievances were reported from the Students. If any grievances received in future from the students will adhered accordingly.
2.	Feedback from the Faculty about curriculum .	Faculty member were found satisfied about the adopted curriculum. If any suggestions received regarding updating of curriculum from the faculty the same amendment shall be incorporated accordingly.
3.	The Grievance of malpractice Committee Modality was checked and was advised to have more power for committee to decide and take action independently.	The grievance committee actually looks in to the malpractice and decide the quantum of corrective measures mostly based on the set of rules examination manual . However, the grievance committee completely to decide and advised the COE about corrective measures.
4.	Suggestion were made to conduct the random checks on Answer scripts and to derive information from the verifiers about check and totaling of Marks.	The Process has already been initiated where a few staff members conducts a random check on reviewed answer scripts before finalizing the results. The COE generally informs the concerned staff who have made errors in evaluation and totaling personal basis .
5.	The Mid Term Question papers were found to be very challenging due to the short duration hours. Hence an increase in midterm test duration was suggestive.	The Suggestions made by the auditors were looked into. No Grievances were reported form the students regarding lake of time for completion of mid term Test. Hence It was validated that students were

		able to finish the exams without any difficulty.
6.	Grace Marks Notification to be Notify .	The Policy has been notified on dated 07.02.2019 and implemented with letter and Spirit form retro respective effect.

Conclusion:- The suitable action were taken based on the suggestions given most of these are already practiced as regular process to promote credibility, flexibility and transparency in the examinations and evaluation process.

Controller of Examinations
Abhilashi University
Mandi (H.P.)-175002

ABHILASHI UNIVERSITY

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EXAM DEPARTMENT AUDIT

2017-18



ABHILASHI UNIVERSITY

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Examination Department Audit Report

Introduction :- The University conducted Exam Department Audit on 8th August, 2018 By the Internal Audit Team comprised of Dean Academic, Dean Engineering and Management Dean Ayurveda and Dean Pharmacy of this University with the Objective of providing transparency and developing better standard In evaluation and assessment process. Actions were taken were initiated on the basis of suggestions given by panel members.

Sr. No	Recommendation	Action Taken
1.	Evaluation of 30 answer booklets by the examiners on each working day.	Ensures uniform evaluation.
2.	Supplementary examinations and timely publication of result and issuing necessary certificates in time.	Semester End Term, Re-appear, Annual and Supplementary examinations are being conducted timely as mention in the academic calendar of the University. Results are being declared and DMC are also being issued well in time.
3.	Inclusion of security features in grade sheets/degrees.	Chances of manipulation are nullified.
4.	Establishment of CCTV Surveillance System.	1. Continuous monitoring of activities of examination section and spot evaluation process. 2. Restricted entry and surveillance of the entry of un-authorized persons into the examination section.
5.	Feedback from Students about examination pattern.	All Students were found satisfied with examination Pattern presently adopted and no grievances were reported from the Students. If any grievances received in future from the students will adhered accordingly.
6.	Feedback from the Faculty about curriculum .	Faculty member were found satisfied about the adopted curriculum. If any suggestions received regarding updating of curriculum from the faculty the same amendment shall be incorporated accordingly.

7.	The Team Suggested to Conduct a workshop on creating question bank.	The process has been initiated as per the recommendations .
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Conclusion:- The suitable action were taken based on the suggestions given most of these are already practiced as regular process to promote credibility, flexibility and transparency in the examinations and evaluation process.


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Abhilashi University
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EXAM DEPARTMENT AUDIT

2016-17



ABHILASHI UNIVERSITY

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Examination Department Audit Report

Introduction :- The University conducted Exam Department Audit on 20th July, 2017 by the Internal Audit Team comprised of Dean Academic, Dean Engineering and Management Dean Ayurveda and Dean Pharmacy of this University with the Objective of providing transparency and developing better standard in evaluation and assessment process. Actions were taken were initiated on the basis of suggestions given by panel members.

Sr. No	Recommendations	Action Taken
1.	Two sets of question should papers are maintained for each subject /course.	It has been decided that two sets of Question Papers will be invited from paper setter and selection is made Confidentiality by the COE Branch.
2.	Setting the question paper from all the units with internal choice and moderation of question paper.	<ol style="list-style-type: none">1. Maintain standards and coverage of syllabus among all the units.2. Students are required to study all the units in a given course.3. Improve the course outcomes by implementing internal choice.
3.	Establishment of Spot Evaluation Centre.	<ol style="list-style-type: none">1. Confidentiality and custody of answer booklets are ensured.2. Declaration of result within the stipulated time.
4.	Evaluation of 30 answers booklets by the examiners on each working day.	Ensures uniform evaluation.
5.	Feedback from Students about examination pattern.	All Students were found satisfied with examination Pattern presently adopted and no grievances were reported from the Students. If any grievances received in future from the students will adhered accordingly.
6.	Feedback from the Faculty about curriculum .	Faculty member were found satisfied about the adopted curriculum. If any suggestions received regarding updating of curriculum from the faculty the same amendment shall be incorporated accordingly.

Conclusion:- The suitable action were taken based on the suggestions given most of these are already practiced as regular process to promote credibility, flexibility and transparency in the examinations and evaluation process.


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