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## Minutes of the First Meeting of Internal Quality Assurance Cell (IQAC)

**Date:** 21-10-2024

**Venue:** Office of the Dean, Faculty of Agriculture, Abhilashi University

**Time:** 11:15 AM

**Agenda:** To interact and familiarise with all IQAC criteria Heads of the University regarding various initiatives that will be undertaken by IQAC to ensure the quality assurance in the University.

**Member(s) who couldn't attend the meeting**

Dr. D.P. Dahiya and Dr. Sampy Duggal

### **Key Discussions in the meeting**

#### **1. Welcome Address by the Director, IQAC**

The meeting commenced with a welcome address by newly designated Director IQAC, Prof. P.C. Sharma, who thanked the learned members for their presence and emphasized on the importance of IQAC in driving the quality enhancement process at Abhilashi University. He stressed that IQAC would play a pivotal role in institutional development through continuous improvement in academic, research, and administrative activities.

#### **2. Introduction to IQAC and Its Objectives**

Prof. P.C. Sharma provided an overview of the vision, mission, and objectives of the Internal Quality Assurance Cell. He highlighted the need to align the institutional activities with NAAC requirements and stressed the importance of a quality-driven academic culture.

#### **3. Discussion on Roles and Responsibilities of IQAC criteria Heads**

Each criteria head role was discussed, with an emphasis on participative management. It was agreed that the IQAC team would be responsible for monitoring and ensuring the effective implementation of academic and administrative policies.

#### **4. Choosing new members of the IQAC to associate with the Criteria Heads**

To ensure the seamless operation of IQAC-related responsibilities, IQAC members unanimously decided to add two new members for each criterion to associate the criteria Heads in the entire process. The associated members will assist the criterion heads in planning, arranging, and gathering pertinent information to guarantee that activities pertaining to accreditation and quality improvement are completed in time.

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## 5. Roadmap for Quality Improvement

A brief roadmap was proposed including the introduction of innovative teaching-learning methods, improved student feedback mechanisms, and collaborative research opportunities. The focus will be on continuous improvement in teaching standards, research output, and community outreach. Also focus was given to synchronise the research policy of the university in accordance with IQAC.

## 6. Measures to submit the pending AQAR (Annual Quality Assurance Report)

Dr. Devinder Sharma, former Director IQAC, has been requested to submit all the pending AQARs for the academic sessions 2022-23 and 2023-24, on a top priority basis within 15 days of this meeting.

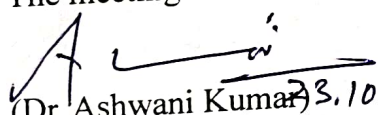
## 7. Closing Remarks

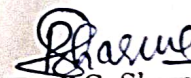
The Director, IQAC, expressed gratitude to the members for their active participation. He reiterated the importance of teamwork and collaboration in achieving the university's quality benchmarks. Members were encouraged to share innovative ideas in upcoming meetings.

## 8. Next Meeting Schedule

The next IQAC meeting was tentatively scheduled for 2<sup>nd</sup> week of November 2024 with the agenda to review progress on the discussed initiatives and develop further action plans.

The meeting ended with a vote of thanks to and from the Chair.

  
(Dr. Ashwani Kumar) 3.10.2024  
Deputy Director

  
(Dr. P.C. Sharma) 22.10.24  
Director